

Bryon Adinoff, M.D.

Adinoff Addiction Psychiatry, PLLC
Addiction Psychiatry Consultant

Authorization to Utilize Email for Communication

If there is a method of communication by which you do not want your information to be shared, please notify Dr. Adinoff; otherwise, your signature on this form implies you consent to all methods.

Regarding the use of email, please review this information regarding your understanding and consent of when and how email should be utilized to maintain your privacy and to enhance communication. Your decision to utilize email is strictly voluntary and your consent may be rescinded at any time. Emails will be maintained as part of your medical record and therefore, may be released along with the rest of the record upon your authorization or if Dr. Adinoff is legally required to do so. Email will only be accessed by Dr. Adinoff and you may expect a response, if required, within three working days (unless Dr. Adinoff is out of the office, then the time frame is within three working days of his return). Please do not utilize email for urgent or emergent issues.

Your obligations for the use of email with my office include promptly letting Dr. Adinoff know if your email address changes and using email with Dr. Adinoff only for the purpose of this evaluation. You understand that email may only be used to supplement your appointment and evaluation with Dr. Adinoff and not as a substitute for them. To avoid possible confusion, you will not use internet slang or short-hand when communicating via email.

Risks of communicating via email include but are not limited to:

- Email may be seen by unintended viewers if addressed incorrectly, intercepted by hackers, redistributed, &/or be used to spread computer viruses
- Someone posing as you could access your information.
- There is a risk that emails may not be received by either party in a timely matter &/or there may be an unanticipated time delay between messages being sent and received
- Emails are discoverable in litigation of any kind and may be used as evidence in court.
- Emails can be circulated and stored by unintended recipients
- Statements made via email may be misunderstood thus creating miscommunication.

To minimize these risks and to protect the privacy of email communications, Dr. Adinoff has a password protected computer with high-level encryption, does not allow others to access his work computer, will only forward email to third-parties for whom you authorize consent, and will verify email addresses before sending messages. The server is HIPAA-compliant. By signing below, you consent to the use of email communication between yourself and Dr. Adinoff. You recognize there are risks to its use, and despite Dr. Adinoff's best efforts, he cannot absolutely guarantee confidentiality. You understand and accept those risks and the policies for email use outlined. You may withdraw your consent to communicate via email with Dr. Adinoff at any time by notifying him in writing.

Signature of patient: _____

Date: _____